

Audit and Governance Committee Decision Summary

Meeting: 25th June 2021

Agenda/Minutes: [Audit and Governance Committee – 25th June 2021](#)

Chair: John Pye (Chair and Independent Person)

Summary of decisions taken at this meeting

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
1	Apologies and Declarations of Interests	No apologies received. There were no declarations of interest.
2	Election of Vice Chair	Cllr David Brown was duly elected the Vice Chair for the municipal year 2021/22.
3	Chair's Announcements	<p>The Chair made the following announcements:</p> <p>The Chair thanked the departing members of the Committee for their hard work and contribution to the Committee over the past year and welcomed the new members.</p> <p>The Chair informed the Committee that the External Auditor, Suresh Patel would be leaving but would still be in post to deliver the final audit results at the end of July. The Chair thanked Suresh for his work and wished him well in his future role.</p> <p>The Chair had met with Mayor Johnson and advised that as a medical professional the Mayor recognised the need and the value for good internal controls and would be happy to attend a meeting of the Audit and Governance Committee when invited. The Mayor also supported the recommendation from the Committee that there should be a presumption of holding Business Board</p>

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<p>meetings in public. An issue which would be discussed when the Business Board Chair attended the Committee's next meeting.</p> <p>The Chair advised that the Chief Executive Officer would be running late and would therefore be moving item 5 Combined Authority Update to the end of the agenda.</p>
4	Minutes of the Previous Meeting and Action Notes	The Minutes were approved as a correct record and the actions from the previous meeting noted.
5	Internal Audit Progress Report	<p>The Committee received the report which provided an update to the work that RSM have conducted against the internal audit plan for 2020/21.</p> <p>The Internal Auditor Agreed that the current work programme would be brought to each meeting of the Committee going forward. The Committee noted the report.</p>
6	Draft Statement of Accounts and Annual Governance Statement	The Committee received the report which requested that the committee note the draft Statement of Accounts 2020/21 published with the notice of the exercise of public rights and the draft Annual Governance Statement 2021 and requested that the committee review the draft Statement of Accounts 2020/21. The Committee commented on and noted the report.
7	2020/21 Treasury Management Outturn Report	The Committee received the report which requested they review the actual performance to 31st March 2021 against the prudential indicators included within the Treasury Management and Capital Strategies. The Committee noted the report.
8	Adult Education Budget Update	The Committee received the report which presented an update for the Committee on the Adult Education Budget Audit and Assurance approach.

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		The Committee requested that a further update be brought to the November meeting. The Committee noted the report.
9	Climate Change Commission	<p>The Committee received the report which described the development of climate change recommendations through the work of the Cambridgeshire and Peterborough Independent Commission on Climate.</p> <p>The Committee AGREED that they would contact the Climate Working group once it had been set up to review the Terms of Reference and request regular updates from the group and to recommend that flooding be considered as part of the commission's report. The Committee noted the report.</p>
10	Corporate Risk Register	The Committee received and noted the report which requested that the committee note and review the Combined Authority's Corporate Risk Register and recommend any proposed changes to the Corporate Risk Register to be reported to the next Combined Authority Board meeting for approval.
11	Review of Governance Policies and Annual Report	The Committee received and noted the report which requested that the committee comment on and note the corporate whistleblowing and complaints procedures and review the procedures and note the data on corporate complaints and Freedom of Information requests from June 2020 – May 2021.
12	Combined Authority Update	The Committee received the update from the Interim Chief Executive Officer which provided an update on the activities of the CA Board.
13	Work Programme for the Audit & Governance Committee	The Committee requested that a training session be scheduled for March for the committee to carry out a self-assessment. The Committee requested that prior to the training session on Trading Companies in September that a briefing note be provided for members. The work programme was received and noted.

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
14	Date of next meeting	The next meeting would be held on the 30 th July 2021, Main Hall, Burgess Events and Conference Centre, One Leisure, Westwood Road, St Ives PE27 6WU